

Notification of Loss or Damage for Machinery Insurance



Claim No.
Policy No.
End. No.

The issuing of this form is not to be taken as an admission of liability by the Insurer.

1. Name and address of Insured

Address of plant

Name of chief engineer or plant manager

Nearest railway station/airport

2. When did the loss or damage occur?
When was notice first given to the Insurer?

Time:

Date:

To whom?

By whom?

3. Are there any witnesses?

yes

no

If so, please give names, professions and addresses.

4. Which item was damaged? ¹

Item No. in Specification of Policy Schedule

Sum insured

Name of manufacturer, type of machine

Year of manufacture, serial number
(Please give full details as on manufacturer's plate.)

Description of damaged item (capacity, r.p.m., weight, etc.)

Had the manufacturer's guarantee period for the damaged item expired?

yes

no

If so, when?

¹ If more than one scheduled item is affected, please complete one form per item.

5. Which parts were damaged?	<hr/> <hr/> <hr/> <hr/>
6. How did the damage occur and what was its probable cause? Please attach sketches, photos, etc.	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
7. Do the fractures show any sign of faulty casting, faulty material or previous repair? If so, please give details.	<input type="checkbox"/> yes <input type="checkbox"/> no <hr/> <hr/> <hr/>
8. Are any alterations to or improvements of design, construction or material being effected whilst repairs are being made? If so, please give details.	<input type="checkbox"/> yes <input type="checkbox"/> no <hr/> <hr/> <hr/>
9. How will the damaged items be repaired, by whom and where? Please indicate estimated repair period.	<hr/> <hr/> <hr/> <hr/> <hr/>
10. What are the estimated repair costs? 2	<hr/> <hr/> <hr/>
11. Was any third party or surrounding property damaged? If so, please give details.	<input type="checkbox"/> yes <input type="checkbox"/> no <hr/> <hr/> <hr/>
12. Remarks	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>

² Please enclose copy(ies) of repair estimate(s), which should show a breakdown into material costs, labour charges – including man-hours worked – and freight charges.

The undersigned insured declares that he has answered the above questions conscientiously and truthfully.